

S-E-C-R-E-T

MEMORANDUM FOR: ALL STAFF AND DIVISION CHIEFS

SUBJECT: Allowances and Differentials

25X1 1. The purpose of this memorandum is to bring together in one place current information and practices pertaining to the various allowances and differentials which may be paid employees and personnel performing services under contract for [] It is hoped that this and related material can be brought together in an Administrative Manual in the near future, so as to treat the subject in greater detail.

2. Allowances granted by CIA fall into two broad categories: 25X1

a. Allowances administered by CIA (CIA Regulation [] in accordance with Department of State and Civil Service regulations, including:

(1) Overseas allowances which are normally referred to as Quarters and Cost-of-Living Allowances and include temporary lodging, quarters, post, special post, transfer and separation allowances.

(2) Territorial cost-of-living allowances.

b. Allowances authorized by CIA Confidential Funds Regulations including:

25X1 (1) Special Living Allowance -- [] 25X1
(2) Representation Allowance -- []
(3) Clothing Allowance -- [] 25X1
25X1 (4) Allowance to Military Personnel -- []
[]

3. In addition to the above allowances, CIA grants two types of post differentials:

25X1 a. Foreign post differentials which are administered by CIA (CIA Regulation []) in accordance with the provisions of applicable regulations issued by the Department of State.

25X1 b. Territorial post differentials which are administered by CIA (CIA Regulation []) in accordance with the provisions of applicable regulations issued by the Civil Service Commission.

4. The attached

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4. The attached material defines the types of allowances and differentials which may be granted various categories of personnel and outlines the procedures which must be followed before payments can be made.

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Attach: (1)

PT/PE/HGL:res

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